

## Shadow Authority Member Training and Development for Westmorland and Furness Council and Cumberland Council

### APPENDIX 1

No	Title of Training	Description	Provider	Date	Time	Face to Face or Teams	Attendees
1	I.T Training/I.T Kit collection	I.T training/how to guides/roll out of I.T kit/laptops and mobile phones	Ben Wright, Head of Shared ICT, Eden & South Lakeland District Council. I.T Team to support	Monday 9 May 2022 Induction Day	10.30 am-11.15 am	County Hall, Busher Walk, Kendal	Shadow Authority Members for Westmorland and Furness Council
2	I.T Training/I.T Kit collection	I.T training/how to guides/roll out of I.T kit/laptops and mobile phones	David Cowan, Head of ICT, Copeland Borough Council	Monday 9 May 2022 Induction Day	11.00 am-11.45 am	Civic Centre, Carlisle	Shadow Authority Members Cumberland Council
3	Code of Conduct	Code of Conduct Induction	Linda Fisher, Interim Monitoring Officer, Lead Legal, Governance and Democracy Specialist, SLDC	Monday 9 May 2022 Induction Day	11.15 am-12.15 pm	County Hall, Busher Walk, Kendal	Shadow Authority Members for Westmorland and Furness Council
4	Code of Conduct	Code of Conduct Induction	Nicola Hartley, Monitoring Officer, Copeland Borough Council	Monday 9 May 2022 Induction Day	12.00 pm-1.00 pm	Civic Centre, Carlisle	Shadow Authority Members Cumberland Council
5a	MS Teams 1-1 sessions	How to use MS Teams/Etiquette Guidance	Cat Brumwell, Case Management Officer Support Services and Adam Moffatt, Legal Governance and Democracy Specialist	Friday 13 May 2022	1-1 slots to be sent as calendar invites	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council
5b	MS Teams 1-1 sessions	How to use MS Teams/Etiquette Guidance	Cat Brumwell, Case Management Officer Support Services and Adam Moffatt, Legal Governance and Democracy Specialist	Thursday 19 May 2022	1-1 slots to be sent as calendar invites	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council

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6a	MS Teams 1-1 Sessions	How to use MS Teams/Etiquette Guidance	Rachel Plant/ Sharon Sewell/Stephanie Shaw	w/c 16 <sup>th</sup> May 2022	1-1 slots to be sent as calendar invites	MS Teams – Calendar invites to follow	Shadow Authority Members for Cumberland Council
6b	MS Teams 1-1 Sessions	How to use MS Teams/Etiquette Guidance	Rachel Plant/Sharon Sewell/Stephanie Shaw	w/c 23 <sup>rd</sup> May 2022	1-1 slots to be sent as calendar invites	MS Teams – Calendar invites to follow	Shadow Authority Members for Cumberland Council
7	Standards Committee Training		Linda Fisher	Tuesday 24 <sup>th</sup> May 2022	5:00pm-6:00pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
8	Senior Appointments Committee for Members of the Committee		Carla Brown/Bibian McRoy/Kate Turner/Nicola Houwayek	Monday 23 <sup>rd</sup> May 2022	3:30 pm-5:00 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
9	Scrutiny Skills for Members - session 1		Ed Hammond/Linda Fisher/Claire Killeen	Wednesday 25 May 2022,	5.00 pm-6.00 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
10	Cabinet Member Training		Linda Fisher	Thursday 26 <sup>th</sup> May 2022	5.00 pm-6.00 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
11	Modern Gov		Adam Moffatt	Tuesday 31 <sup>st</sup> May 2022	5.00 pm-6.00 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
12	Chairing Skills		Beth Evans, Governance Training and Consultancy Ltd	Wednesday 1 <sup>st</sup> June 2022	5.00 pm-6.30 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council
13	Role of a Unitary Councillor (LGA)		Daniel Archer	Wednesday 15 <sup>th</sup> June 2022	3.00 pm-6.00 pm	MS Teams – Calendar invites to follow	Shadow Authority Members for Westmorland and Furness Council and Cumberland Council